

MICHAEL MOREEN

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SUMMARY

Multi-faceted, efficient, and reliable professional. Diversified skill sets covering a multitude of software, writing, coding, videography, recording, and editing. Team-work oriented and passion driven.

SKILLS

Personal Skills

- Effective interpersonal, phone, and digital communications
- Excellent leadership and teamwork
- Efficient problem solver

Software

- Adobe Creative Suite programs including: Dreamweaver, Photoshop, Illustrator, Premiere, After Effects, and Flash
- Microsoft Office programs including: Word, Excel, PowerPoint, and Outlook
- Audacity
- Google Analytics

EXPERIENCE

September 2008 – July 2009 **Lead Web Developer, *Virtual Enterprise, El Toro High School***

- Managed a team of developers and graphic artists
- Website earned 2nd place at San Diego international trade fair and 6th place at Long Beach international trade fair
- Coded in HTML and CSS

July 2014 – present **Go511.com Operator, *IBI Group Inc.***

- Used Google Analytics to compile feedback reports
- Created, modified, and formatted excel spreadsheets and reports
- Excellent understanding of maps and GPS tracking systems

EDUCATION

May 2013 **Associate in Science: Cinema, Television, Radio *Saddleback College***

